

**PRIORITY RESERVATION AGREEMENT**

**Otterbein Granville**  
**2158 Columbus Road**  
**Granville, OH 43023**  
**740-321-0429**

**Note:** Two persons intending to occupy one residence may complete one Priority Reservation Agreement and pay one Priority Reservation Fee that will cover both persons.

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**NAME AND ADDRESS INFORMATION**

Name \_\_\_\_\_

Marital Status \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Email \_\_\_\_\_

Name of Second Occupant \_\_\_\_\_ Relationship \_\_\_\_\_

Marital Status \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

**Address of Second Occupant, if different from above**

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Email \_\_\_\_\_

**Alternate Address:**

Address \_\_\_\_\_ Effective Dates \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

What is your present living situation?       own your own home       rent an apartment or home

**CONTACT INFORMATION** –Please give the information of someone who can contact you if you’re away from home

Name \_\_\_\_\_

Address \_\_\_\_\_ Relationship \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

## RESIDENTIAL PREFERENCES

Your residential preferences on this priority form are not binding, but the information will help us in planning. When you sign a Residence and Care Agreement, you will have an opportunity to select a residence from those available at the time you sign the Agreement. **Please check which floorplans would interest you at this time:**

### Apartments:

- Studio (Apple/Ash)
- One Bedroom (Birch/Buckeye)
- One Bedroom & Den (Cedar/Chestnut)
- Two Bedroom (Daffodil/Dogwood)
- Two Bedroom & Den (Elm/Evergreen)

### Cottages:

- One Bedroom (Fir)
- Two Bedroom (Hickory)
- One Bedroom & Den (Goldenrod)
- Two Bedroom & Den (Ivy)

### Villas:

- Two Bedroom & Den, One Car Garage (Maple)
- Two Bedroom, Den, & Dining, One Car Garage (Oak)

### Membership Status at the time of this agreement:

- Active
- Inactive

### Active Member

If you choose to be an Active member, you have determined that you are considering a move within the next year and that you would like to be called as homes become available. When a particular residence comes available, the marketing team calls the first Active member on the Priority List who has indicated they would like that floor plan. If they decide it is not the right time for them to move, we simply go to the next person on the list. Active members will only be offered three (3) residences before being moved to the bottom of the Active Priority List. We ask that Active Priority List members submit their financial qualification application once they decide to become an Active member.

### Inactive Member

Inactive Priority List members retain their place on the list, are sent an annual survey, are invited to any of our upcoming marketing events, and can call any time to become an Active member. When you are ready to be Active member, you will be placed on the Active Priority List based on the date of this application.

**PERSONAL INFORMATION (Optional)**

**Name** \_\_\_\_\_

Educational Background:  Undergraduate  Graduate Other \_\_\_\_\_

College or University \_\_\_\_\_ Majors/Areas of Study \_\_\_\_\_

Current or Previous Occupations \_\_\_\_\_

Special Interests \_\_\_\_\_

Volunteer Activities \_\_\_\_\_

Civic/Service/Religious Affiliation \_\_\_\_\_

**Name of Co-Applicant:** \_\_\_\_\_

Educational Background:  Undergraduate  Graduate Other \_\_\_\_\_

College or University \_\_\_\_\_ Majors/Areas of Study \_\_\_\_\_

Current or Previous Occupations \_\_\_\_\_

Special Interests \_\_\_\_\_

Volunteer Activities \_\_\_\_\_

Civic/Service/Religious Affiliation \_\_\_\_\_

## PRIORITY RESERVATION AGREEMENT

This Agreement is by and between Otterbein Granville and the party or parties named as Applicant(s). This cancelable priority reservation deposit does not obligate the person entering into this agreement in any way. Persons wishing to secure a position on the Otterbein Granville Priority List may do so by signing this Agreement accompanied by payment of a refundable Priority Reservation Deposit in the amount of \$2,000 plus a non-refundable processing fee of \$150.00 (\$2,150.00) made payable to Otterbein Granville. Applicants will be placed on the Priority List in the order the Agreement and Fees are received.

1. In return for the payment of a priority deposit, as described above, you will be considered for admission to the community in the order of your position on the priority list. Payment of a priority deposit does not guarantee admission to the community. You will become an applicant for admission when all appropriate admissions forms have been completed.
2. The decision to admit or not to admit you will be made by Otterbein Granville subject to its Statement of Admissions Procedures and in its sole discretion. By signing this Agreement, you agree to accept any such decision as binding and final in all respects. Written notice of any changes in the Statement of Admissions Procedures will be mailed to you no less than sixty days prior to the effective date of any such change.
3. Two persons intending to share one residence may execute one Priority Reservation Agreement and pay one priority deposit. Both persons will be bound by the Agreement, and the position of both on the Priority List will be secured by the payment of one deposit. If, however, such persons wish to reserve the option to make individual decisions as to residency should admission to the community be offered, each should execute a separate Priority Reservation Agreement and each should pay a priority deposit.
4. Upon your admission to the community, your priority deposit will be credited in full against the community's entry fee. No interest will be paid on your priority deposit when credited against the entry fee.
5. The processing fee of \$150 represents a recovery by Otterbein Granville as a part of its processing costs and is non-refundable.
6. (a) If you are not admitted to the community, your priority deposit will be refunded in full no later than fifteen business days after the decision not to admit is made.  
  
(b) If you decide to withdraw your application, your priority deposit will be refunded in full no later than fifteen business days after receipt by the community of your written request to withdraw the application.  
  
(c) The deposit will be refunded in full in the event of the resident's death to the duly appointed personal representative of the estate or, if none, to the spouse or, if none, to those entitled to take the estate under the Ohio laws in effect at the time of death. Such refund shall be made no later than fifteen business days after receipt by the community of written request. Payment of such refund shall constitute full and complete discharge of the community's obligation to the resident or to the estate.

(d) If, for any reason, the community may not admit residents, the community will refund in full all priority deposits held.

(e) No interest will be paid on any priority deposit refunded under the terms of this Agreement.

7. It is understood that Otterbein Granville is free to expend Priority Deposits for any proper corporate purpose, subject only to the community's obligation to credit or refund fees in accordance with the terms of this agreement.
8. The community's schedule of fees may be changed at any time; written notice of any such changes will be provided to you.
9. Any notice to you required to be given by this Agreement shall be sufficient if mailed to the address provided to the community by you on a priority list application form or by subsequent notification.
10. Except as provided in paragraph 6 with regard to refunds of priority deposits, your rights under this agreement are personal to you and may not be assigned or transferred by you and shall not pass to your heirs or devisees or to the personal representative of your estate.
11. This Agreement shall supersede any Priority List Agreement or other agreement with the community previously signed by you.

**Please sign and date this Agreement and return it with a check in the amount of \$2,150.00 made payable to "Otterbein Granville" to:**

**Director of Marketing  
Otterbein Granville  
2158 Columbus Road  
Granville, OH 43023**

Please direct any questions to the Director of Marketing at the above address or at 740-321-0429.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Otterbein Granville Representative

\_\_\_\_\_  
Second Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

If for any reason my refundable priority deposit becomes payable,

please refund to my estate/trust

please direct to Otterbein Granville for its charitable purposes

this gift is unrestricted for charitable purposes

this gift is to be used for \_\_\_\_\_

\_\_\_\_\_  
Signature(s)

\_\_\_\_\_  
Date